

# POORIYA KETABI

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## About me

A lifelong technology enthusiast with a passion for computers that began at an early age, starting with a Commodore 64. This early exposure to technology sparked a self-driven journey of learning and exploration. Over the years, I have independently acquired extensive knowledge in various aspects of computing, from hardware to professional software, through self-study and hands-on experience. My commitment to self-education led me to explore diverse areas including web technologies and programming through personal projects and documentation. Driven by curiosity and a strong desire to innovate, I am now eager to improve my self-taught knowledge and skills more. My background in diverse fields has honed my ability to adapt quickly, think critically, and effectively manage complex challenges in technology.

## Skills

**Team Management:** Experienced in leading and managing teams to achieve project goals

**Time Management:** Proven ability to manage multiple tasks effectively in fast-paced environments.

**Problem Solving:** Strong critical thinking and problem-solving skills applied across various roles.

**Detail-oriented:** Keen eye for details, ensuring high-quality outcomes in all tasks.

## Experience

Keppels Head Hotel, Portsmouth, UK

*Chef (Formerly Housekeeper)*

**April 2023 – Present**

- **Transitioned** from housekeeping to chef role **by mastering new skills** and **managing kitchen operations**, resulting in improved team performance and customer satisfaction.
- **Implemented** efficient kitchen workflows and **collaborated** with team members **to maintain high standards**, leading to enhanced operational efficiency and consistency in food quality.
- **Demonstrated** adaptability and **developed** strong problem-solving abilities, contributing to a positive work environment and effective team dynamics.

### Business Owner

2019 – 2023

- **Managed** a tech retail shop **by overseeing daily operations and providing expert customer support**, resulting in increased sales and customer satisfaction.
- **Developed** business strategies and **offered** tailored technical solutions **to meet customer needs**, leading to a successful business venture and a loyal client base.

### Senior Architect & Supervisor, SISI Company

2016– 2023

- **Led** architectural projects and **managed** a team **to meet project deadlines**, resulting in successful project completions and high client satisfaction.
- **Applied** advanced problem-solving and critical thinking skills **to overcome design and construction challenges**, ensuring projects adhered to quality standards and client requirements.
- **Coordinated** with various stakeholders **to streamline processes**, improve project efficiency, and foster a collaborative working environment.

### Optical Fiber Maintenance Technician

2015 –2016

- **Maintained** optical fiber infrastructure **by performing routine inspections and repairs**, ensuring operational reliability and minimizing downtime.
- **Executed** technical maintenance tasks **to support critical communication systems**, contributing to uninterrupted service and system stability.

## Education

### BSc in Architecture

Islamic Azad University

- Achieved a 2.1 degree focusing on utilizing technology, including software like AutoCAD and Revit, to enhance architectural design.

## Personal Interests

- Continuous learning in technology and computer science
- Software development and programming
- Creative problem-solving and innovation